# UNIVERSITY FACULTY SENATE FORMS

## Academic Program Approval

This form is a routing document for the approval of new and revised academic programs. Proposing department should complete this form. For more information, call the Faculty Senate Office at 831-2921.

**Submitted by:** __Josh Zide_____ phone number___831-4121_____

**Department:** __Materials Science and Engineering_____ email address__zide@udel.edu_

**Date:** __4/1/2013_____

**Action:** ___Policy Changes_____
(Example: add major/minor/concentration, delete major/minor/concentration, revise major/minor/concentration, academic unit name change, request for permanent status, policy change, etc.)

**Effective term**____2013 Fall_____
(use format 04F, 05W)

**Current degree**____PhD_____
(Example: BA, BACH, BACJ, HBA, EDD, MA, MBA, etc.)

**Proposed change leads to the degree of:** ___PhD (no change)_____
(Example: BA, BACH, BACJ, HBA, EDD, MA, MBA, etc.)

**Proposed name:**_____
Proposed new name for revised or new major / minor / concentration / academic unit
(if applicable)

**Revising or Deleting:**

  **Undergraduate major / Concentration:**_____
(Example: Applied Music – Instrumental  degree BMAS)

  **Undergraduate minor:**_____
(Example: African Studies, Business Administration, English, Leadership, etc.)

  **Graduate Program Policy statement change:**____Policy attached; changes in red__
(**Must attach** your Graduate Program Policy Statement)

  **Graduate Program of Study:**_____
(Example: Animal Science: MS  Animal Science: PHD  Economics: MA  Economics: PHD)

  **Graduate minor / concentration:**_____

**Note: all graduate studies proposals must include an electronic copy of the Graduate Program Policy Document, highlighting the changes made to the original policy document.**

**List new courses required for the new or revised curriculum. How do they support the overall program objectives of the major/minor/concentrations)?**
(Be aware that approval of the curriculum is dependent upon these courses successfully passing through the Course Challenge list. If there are no new courses enter "None")

None

**Explain, when appropriate, how this new/revised curriculum supports the 10 goals of undergraduate education: http://www.ugs.udel.edu/gened/**

N/A

**Identify other units affected by the proposed changes:**
(Attach permission from the affected units. If no other unit is affected, enter "None")

None

**Describe the rationale for the proposed program change(s):**
(Explain your reasons for creating, revising, or deleting the curriculum or program.)

This revision of the MSEG graduate Program policy:

1) Clarifies the admission requirements to the 4+1 and 3+2 programs.
2) Revises GRE score requirements to reflect new GRE scoring methods.
3) Clarifies rules for transfer between thesis and non-thesis Master's degree options.
4) Changes minimum required GPA from 3.25 to 3.0 to be consistent with University policy and the tracking performed by the office of the Assistant Provost for Graduate & Professional Education.
5) Establishes rules for evaluating graduate course credit earned at other institutions and waiving some credit requirements for UD MSEG program when appropriate.
6) Describes Master's Thesis requirements.
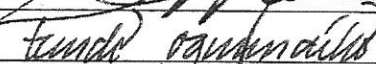7) Eliminates internal inconsistencies in policy.
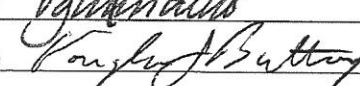
**Program Requirements:**
(Show the new or revised curriculum as it should appear in the Course Catalog. If this is a revision, be sure to indicate the changes being made to the current curriculum and **include a side-by-side comparison** of the credit distribution before and after the proposed change.)

**ROUTING AND AUTHORIZATION:** (Please do not remove supporting documentation.)

Department Chairperson _____ Date ___4/4/2013___

Dean of College ___Tunde Ogunnaike___ Date ___4/11/2013___

Chairperson, College Curriculum Committee _____ Date ___4/11/2013___

Chairperson, Senate Com. on UG or GR Studies_____ Date_____

Chairperson, Senate Coordinating Com._____ Date_____

Secretary, Faculty Senate_____ Date_____

Date of Senate Resolution_____ Date to be Effective_____

Registrar _____ Program Code_____ Date_____

Vice Provost for Academic Affairs & International Programs_____Date_____

Provost _____Date_____

Board of Trustee Notification_____Date_____

Revised 02/09/2009  /khs